**SAMPLE ACCEPTANCE LETTER FOR HOST INSTITUTIONS**

It is important to note that applicants **MUST** have **CONDITIONAL** acceptance by a host institution in São Paulo State, Brazil, to be eligible for a TWAS Postdoctoral Fellowship. This is a conditional letter dependent on final approval in FAPESP/TWAS selection call.

How to obtain the preliminary acceptance letter:

1) Identify a suitable host institution from the lists provided (see accompanying application guidelines).

2) Contact your selected host institution or a potential host supervisor, providing your CV, research proposal and a copy of the sample acceptance letter (see below).

Signed acceptance letters must be sent to UNESCO-TWAS and FAPESP. The head of department, coordinator of postgraduate studies or programme partner’s contact person (as specified in the application guidelines for each specific fellowship programme) at the HOST institution must sign the letter. Informal communication exchanged with potential host supervisors can be submitted, but it will **not** be considered as formal evidence of institutional acceptance.

HOST INSTITUTION'S LETTERHEAD

Department name - Postgraduate program name

Institutional address

Tel numbers

E-mail address

[*Place and Date*]

Dear [*candidate’s name and surname*] - [*country of citizenship*],

This is to inform you that, as a candidate for a postdoctoral fellowship under the agreement established by UNESCO-TWAS and FAPESP, you have been **CONDITIONALLY** accepted for a postdoctoral program of the duration of [length of time, months/years, please specify] in [field of specialization/academic program] at this department/institution, evaluated as level [number] by CAPES.

This conditional acceptance depends on subsequent scholarship selection on the TWAS – FAPESP Fellowship program, and, if selected, you would begin your studies/research in the [*first or second*] academic semester of YEAR and expect to conclude by month and year]. While researching at this institution, you will be under the supervision of Professor [name, and surname of supervisor] to be contacted at [email address].

The topic for which you have been accepted to study at this institution is: \_\_\_\_\_\_\_\_\_\_

Yours sincerely,

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature** and name of head of department, postdoctoral studies coordinator or programme partner’s contact person as specified in the guidelines for each specific fellowship programme.

N.B. The letter cannot be accepted without a signature.